



St. Andrew's Autism Centre (SAAC) is a non-profit organisation for the education, training, and care of persons with autism and their families.

SAAC comprises St. Andrew's Autism School (SAAS) and St. Andrew's Adult Autism Services (SAAAS), serving children, youths and adults with autism. SAAAS runs two Day Activity Centres (DACs) at Siglap and Sengkang, and St. Andrew's Adult Home (Sengkang), Singapore's first residential facility designed and built to meet the needs of adults of autism.

SAAC seeks to enable people with autism to lead dignified and meaningful lives.

We invite interested and qualified persons to join us to meet the physical, social, emotional and spiritual needs of our students, clients and residents; to provide behavioural support, life skills training, family support and public education.

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## **PROGRAMME ASSISTANT ST. ANDREW'S ADULT HOME (SENGKANG)**

### **JOB DESCRIPTION**

- Develop program to teach and improve residents' daily living skills and communal living skills
- Provide training/ guidance to residents in the area of daily living skills (e.g. sweep floor, clean tables etc) and communal living skills (eg. Communication training, turn taking)
- Participates and facilitate both on and off-site activities with the residents
- Support therapists/ psychologist with interventions for residents
- Maintain accurate documentation such as resident's progress and behaviour tracking
- Maintains cleanliness and tidiness of resident's environment and activities.
- Any other duties/projects as assigned from time to time

### **JOB SPECIFICATIONS**

- Minimum GCE O Level/ NITEC, preferably in Community Care and Social Services
- Experience in direct handling of youths / adults (age 19 & above) with autism will be an advantage
- Experience in residential /special needs settings will be advantageous
- PC literate and proficient in Microsoft Office applications
- Have a sense of urgency and ability to prioritise
- Compassionate and patient personality
- Able to perform shift duties (morning or afternoon)

Remuneration and point of entry will commensurate with qualifications and experience. Interested applicants, please send your resume and relevant supporting documents to: [careers2@saac.org.sg](mailto:careers2@saac.org.sg)

All applications will be handled with strict confidence. We regret that only short-listed candidates will be notified.