



Job Title : Healthcare Assistant  
Services : St Andrew's Adult Home  
Department : Home Operations and Nursing  
Reports To : Resident Manager

---

At **St. Andrew's Autism Centre (SAAC)**, we are more than just an organisation—we are united by a shared purpose: to enable persons with autism to lead dignified and meaningful lives. Our people are at the heart of this mission, and we are committed to fostering a supportive, enriching, and meaningful work environment that reflects our LIGHT values (Love, Integrity, Growth, Honour and Teamwork).

### **Job Description**

#### **Personal Care & Daily Needs Support**

- Assists the residents in their daily needs including bathing, serving meals etc
- Assists the residents to maintain good hygiene including regular shower, nails/hair cutting, change of clothes, bedsheets, etc according to schedule

#### **Activities & Community Participation**

- Participates and facilitate in both on and off-site activities with the residents
- Accompanies residents for medical appointments

#### **Therapeutic & Intervention Support**

- Support therapists/ psychologist with interventions for residents

#### **Environmental Cleanliness & Maintenance**

- Maintains cleanliness and tidiness of resident's environment
- Assists in cleaning and maintenance of general areas

#### **Documentation & Progress Monitoring**

- Maintain accurate documentation of care given
- Responsible for data collection of residents' progress

#### **Daily Living Skills Training**

- Provide training/ guidance to residents with daily living skills (e.g. sweep floor, clean tables etc)

#### **Other Duties**

- Any other duties/projects as assigned from time to time



### **Job Requirement**

- Minimum of WPLN Level 3 above, GCE O Level/ NITEC, preferably in Nursing
- Candidate with supervisory skills will be of advantage
- Experience in direct handling of youths / adults (age 19 & above) with autism will be an advantage
- Experience in residential /special needs settings will be advantageous.
- PC literate and proficient in Microsoft Office applications
- Able to work in a fast pace 24/7 work environment
- Have a sense of urgency and ability to prioritise
- Compassionate and patient personality
- Require to perform shift duties

### **Application Details**

Remuneration and point of entry will commensurate with qualifications and experience. Interested applicants, please send your resume and relevant supporting documents to: **careers@saac.org.sg**.

All applications will be handled with strict confidence. We regret that only short-listed candidates will be notified.